



Watts Learning Center Foundation Special Meeting of the Board of Directors

March 12, 2020

Watts Learning Center Charter Middle School
8800 S. San Pedro Street
Los Angeles, CA 90003

The Mission of the Watts Learning Center Elementary and Middle School is to provide a world-class, child-centered, K-8 institution of learning with strong ties to families and the community.

- I. **BOARD MEMBER ATTENDANCE:**
Board Members Present: Eugene Fisher, John Yelding, Glen Polson, David Mora, Rao Yalamanchili, Darell Schregardus (non-voting), Justin Sanders (non-voting)
- II. **PUBLIC COMMENT**
There was public comment involving potential school closures in light of COVID-19.
- III. **CHANGE IN THE AGENDA:** There was a motion by Yelding to add a motion to the agenda. The motion is for WLC to follow the guidance of LAUSD with regards to COVID-19 school closures. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
- IV. **APPROVAL OF MINUTES**
 - a. There was a motion to approve the minutes from the January 16, 2020 meeting by Yelding. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
- V. **PRESIDENT'S REPORT BY EUGENE FISHER, BOARD CHAIR**
 - a. **Lara Downes' Presentation:** Ms. Downes presented to the Board regarding the upcoming fundraiser that was scheduled for April 3. She asked the Board to postpone to a later date due to COVID-19.
 - b. **Class Size Reduction:** Space and staff for class size reduction to improve academic performance. Board President, Fisher provided a directive and supporting information for the schools to plan to reduce classes sizes.
 - c. **Observation of Schools:** Mr. Fisher provided a report on his observations of the work being performed at both school sites and offered congratulations to the team for a job well done.
- VI. **PARENT COORDINATORS' UPDATES BY JULIETA YANEZ AND JESSENIA MORALES**
 - a. Ms. Yañez provided an update to the Board about parent activities taking place at WLCCMS.
 - b. Ms. Morales provided an update to the Board about parent activities taking place at WLCCES.
- VII. **DISCUSSION & ACTION ITEMS PRESENTED BY RYAN GRIFFIN, EXED**
 - a. **January 2020 Financial Report for WLCCES & WLCCMS:** Mr. Griffin presented the reports to the Board. Mora made a motion to approve the January 2020 Income Statements, Balance Sheets, and Check Registers for WLCCES & WLCCMS. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
 - b. **February 2020 Financial Report for WLCCES & WLCCMS:** Mr. Griffin presented the reports to the Board. Mora made a motion to approve the February 2020 Income Statements, Balance Sheets, and Check Registers for WLCCES & WLCCMS. Polson seconded.

Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor.
Motion passed unanimously.

- c. **FY 2019-20 LAUSD 2nd Interim Reports for WLCCES & WLCCMS:** Mr. Griffin presented the reports to the Board. Mora made a motion to approve the FY 2019-20 LAUSD 2nd Interim Reports for WLCCES & WLCCMS. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
- d. **Winter Consolidated Applications for WLCCES & WLCCMS:** Mr. Griffin presented the reports to the Board. Yelding made a motion to approve the Winter Consolidated Applications for both WLCCES & WLCCMS: Mora seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
- e. **Audit Firm Selection:** Mora made a motion for WLC to continue working with the firm, Eide Bailly for the 2020-21 fiscal year. Polson seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.

VIII. WLC ELEMENTARY SCHOOL DIRECTOR'S REPORT PRESENTED BY KELLY BAPTISTE, DIRECTOR

- a. Director Baptiste presented a report highlighting WLCCES' progress toward its LCAP goals.

IX. WLC MIDDLE SCHOOL DIRECTOR'S REPORT PRESENTED BY KELLY BAPTISTE, DIRECTOR

- a. Director Gamboa presented a report highlighting WLCCMS' progress toward its LCAP goals.

X. MANAGER OF OPERATIONS REPORT PRESENTED BY C. DEJUAN RUFFIN

- a. **WLC Fiscal Policy and Procedures Updates (Action Item):** Yalamanchili made a motion to approve the updates to the WLC Fiscal Policy. Mora seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.
- b. **WLC Universal Complaint Policy (UCP) Update (Action Item):** Yelding made a motion to approve the updates to the WLC UCP. Mora seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.

XI. ITEMS FROM THE SECRETARY OF THE BOARD OF DIRECTORS BY FELICIA COLLINS

- a. Mr. Ruffin presented this item to the Board in Ms. Collins' absence. The Board was advised to disclose of any potential conflicts and to complete the Form 700.

- XII. ADJOURNMENT:** There was a motion to adjourn by Mora. Yelding seconded. Votes: Fisher-in favor; Yelding-in favor; Polson-in favor; Mora-in favor; Yalamanchili- in favor. Motion passed unanimously.